



MEMORANDUM
County Executive Officer
Administration
County of Placer

TO: Board of Supervisors

DATE: May 17, 2016

FROM: David Boesch, CEO

SUBJECT: Unclassified Employee Step Increases

A handwritten signature in black ink, appearing to be "DB", written over the "FROM" and "SUBJECT" lines.

ACTION REQUESTED

The County Executive Officer recommends that the Board approve a 5% merit increase for:

Sheri Chapman, Deputy County Counsel III from Grade 457 Step 3 at \$56.12 per hour to Grade 457 Step 4 at \$58.93 per hour, effective April 2, 2016.

BACKGROUND

Placer County Code Section 3.04.650 generally provides for both classified and unclassified employees to advance by steps through merit increases along the salary grade approved for their classification and position. For classified employees, merit increases are approved by the Civil Service System. Under Section 3.04.650 D, the Board of Supervisors is the approval body for merit or step advancements for the unclassified service.

Performance Evaluation and Personnel Action forms have been submitted for the above employee recommending approval of a step increase. This office concurs with the recommendation.

FISCAL IMPACT

None.

